

## COVENANT for Internship Program

*Please read the following statements carefully, and tick or put your initials **in each box** ☐ and **sign** on the second page.*

I \_\_\_\_\_ (write your name here) agree to enter into an internship agreement with my supervisor for the internship program in Graduate School /School of Engineering at Hokkaido University by the terms and conditions as stated below.

To the Host Supervisor, \_\_\_\_\_, (write a name of your supervisor here)

- ☐ 1. The purpose of my entry to Japan is only for participation in the internship program in the Graduate School / School of Engineering at Hokkaido University. I understand the aim of the program and will do my best to promote mutual international understanding and to stimulate my technical knowledge.
- ☐ 2. During my stay in Japan as an intern, I will not be involved in any paid job.
- ☐ 3. I will follow the Japanese laws and regulations and will not engage in any criminal or immoral activities. I acknowledge that I shall be responsible for any incident that is a result of illegal activity or careless behavior.
- ☐ 4. I acknowledge that my supervisor will provide necessary humanitarian aid, but the supervisor will not pay for any expenses incurred if I am involved in an unavoidable incident.
- ☐ 5. I confirm that the following products are prohibited to bring into Japan. I am aware that the custom will inspect my luggage at ports of entry and contraband items will be subject to severe punishment.
  - Illegal drugs such as cocaine, amphetamines, marijuana or cannabis
  - Firearms such as handguns or hunting rifles
  - Pornography (books /DVDs)
  - Forged currency
  - Articles that infringe intellectual property rights, e.g., counterfeits
  - Animals and plants, or related goods listed in the Washington Treaty and the Invasive Alien Species Act such as meat products, vegetables or fruits
- ☐ 6. I will fully follow the regulations and all requirements given by my supervisor, including the instructions in order to avoid any damages to the properties, facilities and equipment.
- ☐ 7. During and after the internship program, I will not leak my supervisor's confidential information concerning his/ her research to third parties. Any intellectual property rights related to the invention during my internship period shall belong to my supervisor.
- ☐ 8. I will respect Japanese customs and manners during my stay in Japan and will develop international friendship.

- ☐ 9. Any intentional damages to the supervisor's properties may result in being requested to cease my internship. In such cases, I understand the disciplinary action is taken and will obey the order from the supervisor.
- ☐ 10. I agree to obtain my own insurance and to submit a copy of the Certificate of Insurance Policy (health insurance and liability for damages) prior to coming to Japan. I will be responsible for any expenses which will not be covered by this insurance.
- \* Insurance for accidents involving third parties or their property
- It is liability for damages if you become the responsible party during research or your commute to and from school.
- \* Insurance for injuries from accidents
- ☐ 11. [Only for those who stay for more than 90 days with a long-term visa]  
I understand that I will be required to enroll in the National Health Insurance at ward office when I register my residency within 14 days from arrival in Japan.
- ☐ 12. I confirm that I will leave Japan within 2 or 3 days after my internship period is completed. I will send a proof of my flights' dates to the CEED office prior to my arrival in Japan.
- ☐ 13. If I receive financial support from CEED and I cannot complete my internship period, I will return the fund, which has already been given for the rest of my stay, before leaving Japan.
- ☐ 14. I agree that I will leave Hokkaido University and return to my own country as soon as possible if I breach the Covenant and I will take a full responsibility for any cost occurred. I understand that the Dean of Graduate School/ School of Engineering will inform my university about the reason of my dismissal.



I hereby confirm that I have read and fully agree to be bound by this Covenant.

Intern's Full Name in block letters

\_\_\_\_\_  
Intern's Signature

\_\_\_\_\_  
Date (day/month/year)

Host Supervisor's Full Name in block letters

\_\_\_\_\_  
Host Supervisor's Signature

\_\_\_\_\_  
Date (day/month/year)